

Working Environment

Self assessment – Add your actions to your Action Plan at the back of this folder

For hazards in the working environment on the farm	Poor practice	Improving safety practice	Great safety practice
	Address these areas immediately!!	There is still work to be done	Monitor and review to continually improve
Sources of hazardous noise	Not identified	Some identified	All identified
Controls to reduce exposure to hazardous noise	Not done	Some done	All in place and maintained
Appropriate hearing protection (where noise is controlled but still exceeds exposure standards)	Not supplied or not worn	Supplied, not always worn	Always worn
Hearing tests for workers who regularly wear hearing protection	Not conducted	Some done, not up-to-date	All up-to-date
Sources of dust	Not identified or controlled	Some controlled, but not all	All controlled
Dust masks (when exposed to dust)	Not available	Supplied, not always worn	Always worn
Asthma management plans	Not known if workers have asthma	Some asthma plans in place	All asthma plans in place
Risks of heat and cold stress and UV exposure	Never addressed with workers	Some info for workers	All workers aware
PPE to protect workers from temperature extremes and UV exposure	Not available	Some available, not always used	Available and always used
Extreme heat, cold and UV exposure	Not considered in work schedules	Sometimes considered	Always considered
Sun screen and fresh drinking water	Not readily available	Sometimes available	Always available for all workers
Access to appropriate facilities	Not available	Some available	Always available for all workers
Physical hazards that may influence stress (e.g. noise, dust, fumes, poor lighting)	Not identified or controlled	Some controlled, but not all	All controlled
Psychological hazards that cause significant work stress (e.g. bullying, fatigue)	Not identified or controlled	Some controlled, but not all	All controlled
Organisational factors such as job roles, responsibilities, supervision, resource allocation, reward and recognition	Not considered in work planning	Sometimes considered	Always considered
Follow-up	None	Limited review and action	All issues acted on

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For injury management on the farm	Poor practice	Improving safety practice	Great safety practice
	Address these areas immediately!!	There is still work to be done	Monitor and review to continually improve
Worker's compensation insurance	Not in place	Some workers covered	All workers covered
'If you are injured' poster	Not displayed	Up but not seen by all workers	Clearly displayed for all
Notifiable incidents (by law to regulator)	Not understood or reported	Understanding but not clear action	Well understood, would be reported
System for reporting hazards and near-misses by all workers	Not in place, not encouraged	Some involvement, not clear	Well understood and active
System for recording injuries	Not in place	In place but not always used	Register established and always used
Investigations of hazards, near-misses and injuries	None	Limited review and action	All investigated and acted on
Records of investigations made and kept 5 years	None	Some	All
For emergency responses on the farm	Poor practice	Improving safety practice	Great safety practice
	Address these areas immediately!!	There is still work to be done	Monitor and review to continually improve
A written, emergency response plan, with clear procedures	Not done	Some parts done	Complete and up-to-date
Farm managers, workers, supervisors and others including families instructed and trained in the procedures	Not done	Some instructed / trained	All people on the farm
Emergency contact details (e.g. fire, police, poison information centre)	Not displayed	Up but not easily accessible	Clearly displayed, easily found
Site plan showing the location of fire protection equipment, first aid kits, emergency exits and assembly areas	Not available	Some parts done	Complete and up-to-date
First aid facilities and emergency equipment relevant to the types of emergencies that may occur	Not available	Some available	All available
Fire protection equipment suitable for the types of risks at the workplace	Not available	Some available	All available
Workers and others trained to use emergency equipment	Not done	Some trained	All trained
Emergency practice runs (e.g. evacuation drills) undertaken to assess the effectiveness of the emergency plan	Never done	Some aspects, rarely done	Regularly done
Someone responsible for reviewing the emergency plan and updating workers and others of any changes	No-one allocated this role	Ad hoc role	Someone clearly responsible
Follow-up	None	Limited review and action	All issues acted on